

International Education Forum and Annual Meeting Registration Form

See instructions on page 40 for properly filling out this form. Only one registrant per form— copy for additional registrants.

(1) Registrant's Information

IAAP Member? Member Number _____ Nonmember? (Join IAAP below!)

Name _____

Company Name _____

Mailing Address _____

City _____ ST/PROV _____ Zip/PC _____ Country _____

E-mail _____ Daytime Phone Number _____

Please check this box if you wish to not have your e-mail address shared with Office Expo exhibitors and meeting sponsors.

Attending the First-Timers Orientation on Saturday, July 25?

Vegetarian? (please be advised that special orders may take longer to serve)

Member of an International Affiliate Association? (name) _____

(2) Credentials (Only fill this box out *if* you are a Delegate or Alternate)

Must be received at HQ by July 6, 2009

Registered online; need to upgrade to Delegate or Alternate

Division Delegate? Division Alternate?

Division Name/Div. No. _____ / _____

Chapter Delegate? Chapter Alternate?

Chapter Name/Chp. No. _____ / _____

Affiliate Delegate? Affiliate Alternate?

Affiliate Name/Aff. No. _____ / _____

No deadline extensions
per Bylaw Article XIII,
Meetings, Section 1.

Required Signatures: You must obtain **both** signatures **before** submitting form.

President Signature (required to be credentialed) _____

Treasurer Signature (required to be credentialed) _____

(3) Full Meeting Package: Includes Business Sessions, Tuesday Morning Session, Evening of Welcome, Evening of Entertainment, Tuesday/Wednesday Educational Workshops, Office Expo*, Video Theater and Banquet (per person rate)

	Early Date by July 30	Regular Date by July 2	Late July 3 or after	\$ Amounts
Member or Affiliate	<input type="checkbox"/> \$495	<input type="checkbox"/> \$545	<input type="checkbox"/> \$595	_____
Student/Advisor♦	<input type="checkbox"/> \$170	<input type="checkbox"/> \$220	<input type="checkbox"/> \$275	_____
Nonmember♦	<input type="checkbox"/> \$595	<input type="checkbox"/> \$645	<input type="checkbox"/> \$695	_____
♦Join IAAP	<input type="checkbox"/> \$ 73	<input type="checkbox"/> \$ 73	<input type="checkbox"/> \$ 73	_____

♦If joining, please pay member rate. Includes \$15 processing fee; International members \$93/year.

♦IAAP Student Chapter Advisor registrations must be accompanied by two student registrations to receive the special rate.

♦Office Expo open to IAAP members or full meeting registration attendees only.

(4) Additional Events:

Options for all registrants— Costs not included in full meeting package (per person rates)

Saturday Educational Workshops			
Per session cost	\$ 90 (AM session number _____; PM session number _____);		_____
Leadership Luncheon	\$ 40		_____
Thursday Educational Workshop	\$ 90		_____
Thursday Leadership Workshop♦	N/C		_____

♦Must be Division Officer or Chapter President/Representative

(5) Options for Guest/Single Event Registrants: These are already included in "Full Meeting Package"

(Office Expo open to IAAP members or full meeting registration attendees only.)

Business Sessions/Tuesday Session	<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday	x <input type="checkbox"/> \$55 each x _____ number of guests	_____
Evening of Welcome		<input type="checkbox"/> \$60 each x _____ number of guests	_____
Evening of Entertainment		<input type="checkbox"/> \$60 each x _____ number of guests	_____
Tuesday/Wednesday Workshops (list workshop choices on next page)			
1 hour		<input type="checkbox"/> \$65 each x _____ number of workshops	_____
2 hours		<input type="checkbox"/> \$75 each x _____ number of workshops	_____
3 hours		<input type="checkbox"/> \$90 each x _____ number of workshops	_____
Banquet		<input type="checkbox"/> \$65 each x _____ number of guests	_____

Be sure to complete next page also.

Grand Total _____

REGISTRANT NAME _____

No on-site changes for workshops— please review carefully!

(6) Tuesday Afternoon, July 28, Educational Workshops (included in Full Meeting package)

	1 st Choice	2 nd Choice	3 rd Choice
1:00–3:00 pm (workshops 400–407)			
3:30–4:30 pm (workshops 420–427)			

(7) Wednesday Morning, July 29, Educational Workshops (included in Full Meeting package)

Select **one** longer workshop (500–504) **or** **three** shorter workshops (520–542)

	1 st Choice	2 nd Choice	3 rd Choice
8:00–11:15 am (workshops 500–504)			
OR	OR	OR	OR
8:00–9:00 am (workshops 520–522)			
9:30–10:30 am (workshops 530–532)			
11:00 am–12:00 noon (workshops 540–542)			

Wednesday Afternoon, July 29, Educational Workshops (included in Full Meeting package)

Select **one** longer workshop (550–554) **or** **two** shorter workshops (560–572)

	1 st Choice	2 nd Choice	3 rd Choice
1:30–3:30 pm (workshops 550–554)			
OR	OR	OR	OR
1:30–2:30 pm (workshops 560–562)			
3:00–4:00 pm (workshops 570–572)			

(8) Payment Information

Only US and Canadian Purchase Orders will be accepted. Copy of Purchase Order must be attached. PO number _____

Enclosed is a check or money order (no faxed copies accepted) payable to IAAP, in US dollars.

Credit Card

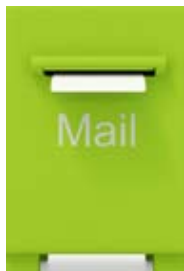
Visa MasterCard Discover American Express

Card Number _____ Expiration Date _____

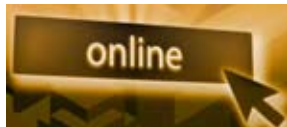
Total Amount Authorized (should match Grand Total from page 18) \$ _____

Authorization Signature (required for processing) _____

How To Register



Mail **with check** to PO Box 20404, Kansas City MO 64195-0404



You can [register online](#)



Fax **with** credit card or purchase order information to 816.891.9118



Questions? E-mail meetings@iaap-hq.org

If you fax or mail your registration, you should receive a confirmation within three weeks, via postal mail, of submitting your form. If you register online, you will receive an immediate confirmation via e-mail. Please notify us if you do not.

It is IAAP's policy to comply with the Americans with Disabilities Act. If special arrangements are necessary for an individual with a disability to attend this program, contact meetings@iaap-hq.org via e-mail. Notice of special needs must be received by July 6, 2009.