

CPS and CAP Examination Centers

The CPS and CAP Examinations are administered on the first consecutive Friday and Saturday every May and November unless otherwise noted. Not all centers are available on all testing dates; therefore, **all testing centers listed are tentative.**

If your first choice center is full or not available when your application/registration is processed, you will automatically be assigned to your second or third choice center.

If all of your choices are full or not available, you will be assigned to the nearest available center within 150 miles of your first choice.

If you do not indicate your choice of exam centers, one will be made for you. Your admission letter will reflect the center to which you have been assigned.

- Not Available

Alternate Testing Dates – Certain International centers have been given permission to administer the CPS and CAP examinations on days other than Friday and Saturday.

ALABAMA

0101	BESSEMER	LAWSON STATE COMM CLG
0102	FLORENCE	UNIV OF NORTH ALABAMA
0103	MOBILE	UNIV OF SOUTH ALABAMA

ALASKA

0209	ANCHORAGE	UNIV OF ALASKA
0210	FAIRBANKS	UNIV OF ALASKA
0211	JUNEAU	UNIV OF ALASKA

ARIZONA

0313	TEMPE	AZ STATE UNIV
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CALIFORNIA

0505	RANCHO CUCAMONGA	CHAFFEY CLG
0514	HUNTINGTON BCH	GOLDEN WEST CLG
0516	TORRANCE	AOI COLLEGE OF LANGUAGES
0522	MARTINEZ	MARTINEZ ADULT EDUCATION
0525	SAN MARCOS	PALOMAR CLG

COLORADO

0604	DENVER	WESTWOOD COLLEGE
0605	GRAND JUNCTION	MESA STATE

CONNECTICUT

0705	HARTFORD	HARTFORD HOSPITAL
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DELAWARE

0804	DOVER	DELAWARE STATE UNIV
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FLORIDA

0902	MIAMI	MIAMI-DADE CC-KENDALL
0903	JACKSONVILLE	UNIV OF NORTH FLORIDA
0910	OCALA	CENTRAL FL COMM CLG
0922	CAPE CORAL	CITY OF CAPE CORAL
0923	LAKELAND	POLK STATE COLLEGE
0924	LARGO	ST PETERSBURG CLG
0925	BOCA RATON	BOCA RATON HIGH SCHOOL
0926	MIAMI	MIAMI-DADE CC-WOLFSON
0929	ORLANDO	VALENCIA ENTERPRISES

GEORGIA

1002	ATLANTA	GEORGIA POWER
1004	COLUMBUS	AFLAC
1016	LAWRENCEVILLE	GWINNETT CO GOVERNMENT

HAWAII

1106	LAIE	BRIGHAM YOUNG UNIV (BYU)
1108	HONOLULU	KAPIOLANI COMM CLG

IDAHO

1203	IDAHO FALLS	EASTERN ID TECH CLG
1205	BOISE	HEWLETT PACKARD

ILLINOIS

1333	PEORIA	MIDSTATE CLG
1335	DECATUR	RICHLAND COMM CLG
1339	JOLIET	JOLIET JUNIOR COLLEGE

INDIANA

1405	KOKOMO	IVY TECH STATE CLG
1412	EVANSVILLE	IVY TECH COMM CLG
1414	INDIANAPLOIS	HARRISON CLG

IOWA

1503	CEDAR RAPIDS	KIRKWOOD COMM CLG
1506	ANKENY	DES MOINES AREA COMM CLG

KANSAS

1601	WICHITA	SOUTHSIDE EDUCATION CNTR
1607	TOPEKA	BRYAN COLLEGE
1609	OVERLAND PARK	JOHNSON CO COMM CLG

KENTUCKY

1702	LOUISVILLE	SULLIVAN UNIVERSITY
1703	LEXINGTON	BLUEGRASS COMM & TECH CLG

LOUISIANA

1808	NEW ORLEANS	DELGADO COMM CLG
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MAINE

1904	PORTLAND	MAINE MEDICAL CENTER
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MARYLAND

2005	ARNOLD	ANNE ARUNDEL CC
2008	HAGERSTOWN	KAPLAN UNIVERSITY

MASSACHUSETTS

2103	BOSTON	KNF & T STAFFING RESOURCES
2104	HYANNIS	BARNSTABLE PUBLIC SCHOOLS

MICHIGAN

2221	KALAMAZOO	KALAMAZOO VLY COMM CLG
2222	AUBURN HILLS	BAKER COMM CLG
2223	ANN ARBOR	PROQUEST LLC
2229	TRAVERSE CITY	NORTHWEST MI COLLEGE

MINNESOTA

2313	BLOOMINGTON	NORMANDEALE COMM CLG
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MISSOURI

2505	CAPE GIRARDEAU	SE MO STATE UNIVERSITY
2506	SPRINGFIELD	MISSOURI STATE UNIV
2511	ST LOUIS	SL COMM CLG AT MERAMEC

MONTANA

2605	BILLINGS	MSU-COLLEGE OF TECHNOLOGY
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NEBRASKA

2705	OMAHA	BLUE CROSS/BLUE SHIELD
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NEVADA

2804	LAS VEGAS	FIRST CHRISTIAN CHURCH
2806	RENO	NEW HORIZONS COMPUTER LEARNING CENTER

NEW HAMPSHIRE

2904	MANCHESTER	AMERICAN CREDIT UNION MUSEUM
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NEW JERSEY

3012	NORTH BRANCH	RARITAN VALLEY CC
3016	PRINCETON	ETS (Employees Only)

NEW YORK

3206	HORSEHEADS	CORNING COMM CLG
3218	ORCHARD PARK	BRYANT & STRATTON
3228	ROCHESTER	BAUSCH & LOMB
3230	LATHAM	NESSCO
3232	JAMAICA	YORK COLLEGE

NORTH CAROLINA

3304	DURHAM	DURHAM TECH COMM CLG
3306	HICKORY	CATAWBA VALLEY CC
3311	JACKSONVILLE	COSTAL CAROLINA cc

NORTH DAKOTA

3401	FARGO	MERITCARE HEALTH SYS
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OHIO

3501	AKRON	UNIV OF AKRON
3518	DAYTON	UNIV OF DAYTON
3524	CINCINNATI	RAYMOND WALTERS CLG
3526	ATHENS	OHIO UNIV
3530	DUBLIN	NATIONWIDE INSURANCE
3535	TOLEDO	OWENS COMM CLG

OKLAHOMA

3699	TULSA	TULSA PUBLIC SCHOOLS
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OREGON

3703	SALEM	CHEMEKETA COMM CLG
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PENNSYLVANIA

3803	ERIE	EDINBORO UNIV
3809	HARRISBURG	HARRISBURG AREA CC
3815	PITTSBURGH	NEWPORT BUSINESS INST
3816	WYNNEWOOD	ST CHARLES SEMINARY

PUERTO RICO

(see category of Licensee Centers)

SOUTH CAROLINA

4003	GREENVILLE	GREENVILLE TECH CLG
4005	AIKEN	AIKEN TECH CLG
4007	CHARLESTON	TRIDENT TECH CLG
4008	FLORENCE	FLORENCE-DARLINGTON TECH

TENNESSEE

4206	MARTIN	UNIV OF TN-MARTIN
4209	MURFREESBORO	MIDDLE TN STATE UNIV
4211	CHATTANOOGA	ERMC
4212	JACKSON	JACKSON ST COMM CLG
4213	BLOUNTVILLE	NE STATE TECH COMM CLG
4215	MEMPHIS	SW TN COMM CLG
4216	OAK RIDGE	ROANE STATE COMM CLG
4219	COOKEVILLE	TN TECH UNIV
4222	NASHVILLE	NASHVILLE STATE COMM CLG
4224	KNOXVILLE	FAIRVIEW UNITED METHODIST CHURCH

TEXAS

4303	ARLINGTON	UNIV OF TX AT ARLINGTON
4305	AMARILLO	EAGLE EXPLORATION CO
4318	FARMERS BRANCH	BROOKHAVEN CLG
4333	SAN ANTONIO	SW RESEARCH
4337	SUGAR LAND	FLUOR ENTERPRISES
4341	AUSTIN	VIRGINIA CLG
4344	COLLEGE STATION	TX A&M UNIV

UTAH

4404 OGDEN WEBER STATE UNIV

VIRGINIA

4610 ROANOKE VIRGINIA WESTERN CC
 4613 BLACKSBURG VIRGINIA TECH
 4615 MIDDLETOWN LORD FAIRFAX COMM CLG
 4616 VIRGINIA BEACH VIRGINIA TECH
 4621 RICHMOND VCUHS
 4629 HERNDON BOOZ ALLEN HAMILTON

WASHINGTON

4707 DUPONT STATEFARM (EMPLOYEES ONLY, WEEKDAY TESTING)
 BELLEVUE COMM CLG

4715 BELLEVUE

WEST VIRGINIA

4803 INSTITUTE KANAWHA VALLEY COMM & TECH CLG

WISCONSIN

4904 WAUSAU NORTHCENTRAL TECH CLG
 4907 PEWAUKEE WAUKESHA COUNTY TECH CLG

WYOMING

5006 ROCK SPRINGS WESTERN WY COMM CLG
 5007 CHEYENNE LARAMIE CO COMM CLG

CANADA**ALBERTA**

6003 CALGARY MARSH CANADA LTD
 6009 LETHBRIDGE LETHBRIDGE COMM CLG

BRITISH COLUMBIA

6102 VANCOUVER VANCOUVER COMM CLG
 6104 PRINCE GEORGE MCELHANNEY CONSULTING

MANITOBA

6202 WINNIPEG LOUIS RIEL ARTS & TECH CNTR

NEW BRUNSWICK

6303 FREDERICTON DR EVERETT CHALMERS REGIONAL HOSPITAL

NEWFOUNDLAND

6402 ST JOHN'S COLLEGE of the N. ATLANTIC

NOVA SCOTIA

6504 KENTVILLE ANNAPOLIS VALLEY DIST HEALTH AUTHORITY
 6506 HALIFAX QUEEN ELIZABETH II HEALTH SCIENCES CTR

ONTARIO

6601 OTTAWA CANADA FOUNDATION for INNOVATION
 6602 NORTH BAY CANADORE CLG
 6605 THUNDER BAY CONFEDERATION CLG
 6606 TORONTO METRO HALL

PRINCE EDWARD ISLAND

6701 CHARLOTTETOWN UNIV OF PRINCE EDWARD ISLAND

SASKATCHEWAN

6904 REGINA WASCANA INSTITUTE, SIAST

OTHER INTERNATIONAL**BAHAMAS**

9501 NASSAU CLG OF THE BAHAMAS

BARBADOS*(Exams administered on Thursday and Friday)*

9401 # ST MICHAEL SITE PENDING

BERMUDA*(Exams administered on Thursday and Friday)*

9802 # HAMILTON BUTTERFIELD BANK

GRAND CAYMAN ISLANDS*(Exams administered on Thursday and Friday)*

9700 # GEORGE TOWN INNOVATIVE MANAGEMENT & PROFESSIONAL TRAINING

JAMAICA*(Exams administered on Thursday and Friday)*

9302 # MANDEVILLE NORTHERN CARIBBEAN UNIV
 9304 # ST ANN BROWN'S TOWN COMM CLG
 9310 # KINGSTON PRIORY SCHOOL TRUST
 9323 # MONTEGO BAY CORINALDI AVE PRIMARY
 9326 # KINGSTON CARIBBEAN INT'L COLLEGE

QATAR*(Exams administered on Saturday and Sunday)*

9000 # DOHA TEXAS A&M UNIV at QATAR

VIRGIN ISLANDS*(Exams administered on Thursday and Friday)*

9100 # ST. THOMAS UNIV of the VIRGIN ISLANDS

LICENSEE CENTERS**EGYPT**

CONTACT: AMERICAN CHAMBER OF COMMERCE IN EGYPT
 33, SOLIMAN ABAZA STREET
 DOKKI, 12311
 CAIRO, EGYPT
 PHONE: +20-2-338-1050
 FAX: +20-2-338-1060
admin@amcham.org.eg

INDONESIA

CONTACT: OFFICE PROFESSIONAL INSTITUTE (OPI)
 JL GRANDARIA III BLOCK D NO 6
 KEBAYORAN BARU
 JAKARTA 12130 INDONESIA
 PHONE: (62-21) 7269214
 FAX: (62-21) 72794228
 E-MAIL: opi@cbn.net.id

JAPAN

CONTACT: BABEL K.K.
 IZUMI GARDEN TOWER 4F
 1-6-1 ROPPOINGI, MINATO-KU
 TOKYO 106-6004
 JAPAN
 PHONE: 81-3-6229-2241
 E-MAIL: eps@babel.co.jp

KOREA

CONTACT: BISCO INTERNATIONAL CO LTD
 SUITE 902, YEOK-SAM HEIGHTS
 B/D 642-19 YEOKSAM-DONG
 KANGNAM-KU
 SEOUL 150-080
 KOREA
 E-MAIL: khan@secretarypro.com
 PHONE: 82-2-561-8567
 FAX: 82-2-6007-1568

PUERTO RICO

CONTACT: UNIVERSIA PUERTO RICO, INC
 221 PONCE DE LEON AVE #1400
 HATO REY PR 00917-1802
 E-MAIL: marilynrd@universiapr.net
 PHONE: 787-222-2127

REPUBLIC OF SINGAPORE

CONTACT: PERSONNEL & ORG DEV (POD)
 BLOCK 261 WATERLOO ST #04-36
 WATERLOO CENTRE
 SINGAPORE 180261
 E-MAIL: podsip@pod-hr.com
 PHONE: 65-3379081

SOUTH AFRICA

CONTACT: INSTITUTE FOR CERTIFIED ADMINISTRATIVE PROFESSIONALS
 47 NORTHUMBERLAND ROAD
 KENSINGTON
 JOHANNESBURG
 2094
 SOUTH AFRICA
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