



**2009 Professional Education Conference**  
**March 9–11, 2009, Nashville, TN**

**REQUEST FOR**  
**CPS® and/or CAP® RECERTIFICATION POINTS**

The International Association of Administrative Professionals offers you the opportunity to receive Recertification Points for your participation in IAAP's 2009 Professional Education Conference. To receive Recertification Points, complete this form and sign the statement attesting to the correctness of the reported attendance.

<b>Please Type or Print</b>	
Name _____	IAAP ID# _____
Address _____	Date(s) Certified _____ / _____ CPS CAP
_____	Country _____
City _____ State/Prov _____	Zip/PC _____
E-Mail _____	
Bus Telephone # (____) _____	Fax # (____) _____

**Please keep this form in your files until you are ready to submit your completed recertification application to the IAAP Certification Department.**

As a certified professional, I hereby attest that I have attended (in its entirety) each of the educational programs noted on the reverse side of this form.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: The CEU Certificate received at the 2009 Professional Education Conference may not be used for Recertification Points.**

**For additional recertification information, visit [www.iaap-hq.org](http://www.iaap-hq.org),  
Professional Development, Certification, Recertification.**

**2009 Professional Education Conference**  
**CPS® and/or CAP® RECERTIFICATION POINTS**

**Monday, March 9 through Wednesday, March 11, 2009**

Attended every session in its entirety (16 Recertification Points)

**OR Indicate only those sessions attended in their entirety**

**Monday, March 9, 2009**

**8:30–11:45 am** (3 Recertification Points)

The Fine Art Of Small Talk

**1:00–4:15 pm** (3 Recertification Points)

The Fine Art Of The Big Talk

**Tuesday, March 10, 2009**

**8:30–11:45 am** (3 Recertification Points)

The Power Of Distinction

Etiquette Protocol (1 Elective Recertification Point)

**1:00–4:15 pm** (3 Recertification Points)

High Impact Professionalism

**Wednesday, March 11, 2009**

**8:30–11:30 am** (3 Recertification Points)

You Are More Than Enough

**Total Points Indicated Above**